

Collection of Children Policy

It is of vital importance that the staff know who is coming to collect your child from the service. All parents must enter this information on the enrolment form when they are completing it. If someone different is collecting your child please let us know in advance, otherwise your child will not be released until such a time as either the parents/guardians are contacted. We will not accept a child's word that it is alright to go home with the person who has called for them, even if they appear to know the person really well, so please remember to inform us of any changes.

When your child is collected from us at the door we are no longer responsible for the child.