

First Aid Policy

Tir na nOg Preschool will ensure that the service is compliant with relevant legislation, the Safety, Health & Welfare at Work Act, 2005 and the Childcare (Preschool Services) (No. 2) (Amendment) Regulations, 2006 refers.

Tir na nOg Preschool will ensure that it meets the requirements set out in the legislation regarding the number of qualified first aiders in the service.

Policies & Procedure:

The service will ensure that:

- At least one adult, qualified in giving First Aid, should always be present in the service. This qualification should be current.
- All members of staff are familiar with simple First Aid procedures, such as mouth to mouth resuscitation, and for staff training to be given on this subject.
- Primary aid boxes will be provided
- They should be stored in places which are easily available to all adults, but beyond the reach of children. Contents of the boxes should be checked regularly and replaced as necessary. The check forms are kept in the First Aid file.

First Aid Officer Duties:

- A First Aid report must be filled in and kept in the First Aid file. All reports must be signed by the manager.
- The First Aid Officer will supervise children who are under observation, as a result of accidents/illness while on the premises.
- The First Aid Officer will keep an up to date list of contact numbers for parents, doctors and hospital in an easy accessible place.

- The First Aid Officer will be responsible for re-stocking the First Aid box at regular intervals, at least once a month.

First Aid Procedures:

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- Antiseptic creams or wipes may be used in the service. To prevent an infection occurring a band aids may be used. Please note that some children are allergic to band aids/plasters. This will be noted on their General Information Form.
- Disposable gloves must be worn when dealing with open wounds, vomit or blood. Always wash hands thoroughly after administrating first aid.
- Tissue/cotton wool and water is used for all injuries. Soap is never used on a wound.
- Cold compresses are used for major bumps, pinches, falls where swelling and bruising will occur.
- First aid should be performed where possible away from other children. Ensure that the children you are leaving are left supervised. If this is not possible then administer first aid on the spot.

All staff members (students, substitutes and volunteers exempt) should have a valid first aid certificate and should update this when necessary.

Incidents and accidents will occur. By endeavouring to keep them at a minimum we can reduce the amount that occurs. Have a watchful eye. Know what children in your care are doing at all times. Watch out especially for new children in your group as they are the most vulnerable.

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