

# Supervision of Children Policy

This policy and code of practice has been developed to inform and guide supervision of the children in Tir na nOg Preschool in order to ensure their welfare, health and safety.

Young children are curious about their environment where they see opportunities for exploration and investigation in their indoor and outdoor environment. Children are especially vulnerable and rely on responsible adults to care and protect them. Staff at Tir na nOg Preschool are in a relationship of special trust – to ensure that no child comes to any harm while in their care.

## **Policy & Procedure:**

- This Supervision of Children Policy and Procedure must be followed and implemented by all staff working in the service.
- Staff must be vigilant and observant in their supervision to ensure the safety, health and wellbeing of the children at all times.
- Staff must be familiar with the environment and any possible hazards. Indoor and outdoor hazard analysis must be completed regularly to include daily, visual inspections.
- Only parents, know carers or approved visitors will be allowed access onto the premises by staff.
- Parents are responsible for supervising their children during drop off and collect times, when the children are not in the direct care of the staff.
- Staff should ensure that their presence and position in the room allows that all areas of the room are under constant supervision and that all children are in the sight of at least one member of staff at all times.
- Parents and staff should check for children in the vicinity before opening any doors in the service.
- Staff should observe due care and attention when opening presses ensuring that children are not standing nearby.
- Safety locks are provided the kitchen and adult toilet doors.
- Parents should understand that there may be moments, just like at home, where staff will not have a visual on every child in their care.
- Staff will be vigilant about supervising children.
- All slides / climbing frames, etc... will be supervised when in use.